



**MULTI CHOICE**

ENRICHING LIVES

MultiChoice Group Limited (MCG)

including all subsidiaries and business units, together called the MultiChoice Group

## Communication Policy

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Media Sales

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## TABLE OF CONTENTS

<b>1 Purpose</b>	<b>3</b>
<b>2 Authorised spokespersons</b>	<b>3</b>
<b>3 General policy regarding disclosure of material non-public information</b>	<b>4</b>
<b>4 Permitted non-public disclosures</b>	<b>5</b>
<b>5 Procedures for press releases that include material non-public information</b>	<b>6</b>
<b>6 Disclosures to investors and securities professionals</b>	<b>7</b>
<b>7 Review of analyst reports and estimates</b>	<b>8</b>
<b>8 Other topics subject to this communication policy</b>	<b>9</b>
<b>9 Non-compliance with policy</b>	<b>12</b>
<b>10 Definitions</b>	<b>12</b>
<b>11 Document Properties</b>	<b>14</b>
Annex A	15
Annex B	17
Annex C	21

## 1 Purpose

The purpose of this policy is to record the procedures of MultiChoice Group concerning communications with the media, Securities Professionals and Investors, in order to avoid selective or unlawful disclosure of Material Non-public Information.

This policy applies to all MCG directors and MCG employees as well as directors and employees of MCG's subsidiaries. This policy should be read in conjunction with the investor relations policy and the trading in securities policy.

The details contained in this policy represent a summary of the legal and regulatory provisions relating to the disclosure of information. It should therefore not be used as a substitute for specific legal advice.

Capitalised words and expressions used in this policy shall have the meanings given to them in section 10.

## 2 Authorised spokespersons

- 2.1 Only Authorised Spokespersons may discuss MCG's or its major subsidiaries financial and operating matters with the media, securities professions and Investors.
- 2.2 Any Authorised Spokespersons may assign other MCG officers or representatives to handle specific topics.
- 2.3 No other employee is authorised to discuss the MCG's or its major subsidiaries financial or operating matters with the media, Securities Professionals or Investors.
- 2.4 Any unauthorised communications are specifically prohibited by MCG and may not be relied on.

## 3 General policy regarding disclosure of material non-public information

It is MCG's policy to disclose Material Non-public Information on a broadly disseminated basis at a time deemed appropriate by an Authorised Spokesperson, in compliance with applicable laws, regulations and stock exchange rules.

- 3.1 No Authorised Spokesperson may disclose Material Non-public Information unless it is (or it has already been) simultaneously and widely disseminated to the public through one of the methods stated in paragraph 5 below in accordance with the provisions of applicable laws, regulations and stock exchange rules, or unless it is a permitted non-public disclosure made in accordance with paragraph 4 below.
- 3.2 The general rule is that Material Non-public Information must be released publicly:
  - 3.2.1 without delay, unless the information is kept confidential for a limited period of time in accordance with applicable laws and regulations; and
  - 3.2.2 through the relevant stock exchange news service(s) before being disclosed to any parties (including the media, Securities Professionals and Investors).
- 3.3 Acceptable methods in respect of the public disclosure of Material Non-public Information include the use of one or a combination of the following:
  - 3.3.1 a press release issued to recognised national and international news services following the publication of the same information on the appropriate stock exchange news services in accordance with the provisions of the relevant stock exchange rules relating to the publication of Material Non-public Information; or
  - 3.3.2 orally by means of a conference call, to which interested parties may listen by telephone or through the internet, provided that the public receives reasonable prior notice of the conference call by press release,

notification on stock exchange news services or press notification. The notice must provide the time and date of the conference call and inform the public how to access the teleconference call by telephone or through the internet.

- 3.4 It is not acceptable to disclose Material Non-public Information through social media platforms (including, without limitation, Twitter or Facebook).
- 3.5 It is MCG's policy to coordinate the release of announcements in the jurisdictions in which its securities are listed, so that Investors in each jurisdiction have access to Material Non-public Information at the same time. Where the requirements of one stock exchange go beyond those of another, the Material Non-public Information is also released in the other jurisdiction at the same time. If a price sensitive announcement is made on another stock exchange while another market(s) is/are closed, it is MCG's policy to distribute the Material Non-public Information as soon as possible into the other market(s) in accordance with applicable laws, regulations and stock exchange rules.

## 4 Permitted non-public disclosures

Subject to applicable laws, regulations and stock exchange rules, Authorised Spokespersons are permitted to disclose Material Non-public Information:

- 4.1 to MCG's and/or MCG's subsidiaries' legal counsel, accountants, auditors, consultants, stock exchange sponsors, advisers and/or any person(s) if such disclosure is required for them to exercise their employment, profession or duties or to persons with whom MCG is negotiating with a view to effecting a transaction, raising finance or obtaining a credit rating (which persons, among others, may include prospective underwriters of an issue of securities, providers of funds or loans or potential placers of the balance of a rights issue not taken up by shareholders). In these circumstances, MCG must advise the recipients that such information is confidential and potentially constitutes Material Non-public Information and the receiving party must acknowledge and agree to maintain such confidentiality. Furthermore, any person that is acting on the MCG's behalf or on its account must draw up and maintain an insider list and ensure that every person on that list acknowledges their legal and regulatory duties and is aware of the sanctions of any misuse or improper circulation of such disclosed information;

- 4.2 to any statutory or regulatory body or authority including, without limitation, the Companies and Intellectual Property Commission, the Financial Sector Conduct Authority, the JSE Limited, the South African Reserve Bank, Prudential Authority, the South African Revenue Service, the South African Competition Commission and the Takeover Regulation Panel; and
- 4.3 to third parties (even subject to a time embargo), such as, among others, printers and typesetters of announcements, circulars, reports etc, provided that there is a confidentiality agreement in place with such third party.

In the event of a breach of confidentiality and if the market becomes aware of Material Non-public Information, MCG must immediately publicly announce details of such information.

## **5 Procedures for press releases that include material non-public information**

- 5.1 The coordination of the issuance of press releases which include Material Non-public Information is the responsibility of the Authorised Spokespersons.
- 5.2 Accordingly, the preparation and the dissemination of such press releases must be conducted in the following manner, unless otherwise required under the circumstances:
  - 5.2.1 First, a draft of the release must be prepared and submitted for review and comment to the above officers, the general counsel, and any other officers and legal and financial advisers to MCG whose advice may be required.
  - 5.2.2 Second, for earnings announcements and other announcements as determined by the above officers, a draft release must be submitted to members of the audit committee in accordance with the audit committee charter or, where appropriate, to the members of the full board of directors for consideration and comment.

- 5.2.3 Third, following the receipt of input from all of the above persons and the approval of the press release concerned by the chief executive officer, such release must first be published on the relevant stock exchange news services and second on recognised national and international news services, such that the same information will be released simultaneously in all jurisdictions in which MCG's securities are listed, and in accordance with applicable laws, regulations and stock exchange rules. Such information must also be made available on the MCG website.
- 5.2.4 Fourth, and only after compliance with the above procedures, wider dissemination of the press release may take place.

Appropriate steps will be taken to minimise the potential for premature public dissemination of such releases.

## 6 Disclosures to investors and securities professionals

In addition to the other provisions of this policy, Authorised Spokespersons will be expected to comply with the following in connection with their dealings with Investors and Securities Professionals:

- 6.1. No disclosure of Material Non-public Information may be made at conferences sponsored by Securities Professionals.
- 6.2. Private communications with the media, Securities Professionals and Investors.
- 6.3. During discussions with the media, Securities Professionals and Investors, Authorised Spokespersons are allowed to expand on information already in the public domain or discuss the markets/industry in which MCG operates, provided that such expanded disclosure does not qualify as or include Material Non-public Information. Therefore, Authorised Spokespersons must decline to answer questions from the media, Securities Professionals and Investors where the answer would lead to divulging Material Non-public Information. In responding to certain comments or views from the media, Securities Professionals and Investors which appear to be inaccurate, Authorised

Spokespersons should respond with information drawn from information released publicly to the market.

- 6.4. The coordination of the issuance of press releases which include Material Non-public Information is the responsibility of the Authorised Spokespersons.

## 7 Review of analyst reports and estimates

- 7.1 The head of investor relations controls this process.
- 7.2 MCG may not correct draft reports from analysts which are sent to MCG soliciting, commenting on financial figures and/or assumptions. MCG may consider the financial figures and/or assumptions and discuss them with the analysts, in broad terms and without providing any Material Non-public Information. MCG may correct information in relation to financial figures and/or assumptions that do not constitute Material Non-public Information and are drawn from information released publicly to the market through the relevant stock exchange news services.
- 7.3 However, the head of investor relations who engages in any such review must confirm with the analyst that the Authorised Spokesperson and MCG do not express any opinion on any of the forward-looking information in the report, or otherwise endorse the analyst's forecasts or financial models.
- 7.4 In addition, any comments provided to analysts following such a review may only be made orally and no Authorised Spokesperson may provide comments to such analysts in written form and, in any event, must not include Material Non-public Information.
- 7.5 MCG must make sure that more than one Authorised Spokesperson is present during discussions with analysts and that accurate records of all such discussions are maintained for future reference.
- 7.6 The relevant Authorised Spokespersons must review all briefings and discussions with analysts to determine whether any Material Non-public Information has inadvertently been disclosed. If so, MCG must give shareholders and the market access to such information by announcing it immediately through the relevant stock exchange news services in accordance with this communication policy and the applicable laws, regulations and stock exchange rules.

- 7.7 An Authorised Spokesperson or any other employee of MCG may not circulate copies of any analyst reports to any third party. All requests for any such reports must be referred to the relevant analyst's firm.

## 8 Other topics subject to this communication policy

- 8.1 MCG recognises the contribution that its employees make in building the reputation of the MultiChoice Group among key stakeholders. It understands that many of its talented people are in demand for comment, articles and speaker opportunities, and that they have a professional profile and reputation they would like to maintain and build. It is important that, when doing so, employees uphold the obligations outlined in this communications policy. The communication guidelines from the head of corporate communications provide obligatory and important guidance. These guidelines must be followed by any employee who wishes to communicate about their specialist area of expertise, their company or the MultiChoice Group. This includes, but is not limited to: personal or professional social media activity, authoring articles, speaking at events, and providing comment to the media, bloggers, commentators, and Securities Professionals.

### 8.2 Mergers, acquisitions or divestitures

- 8.2.1 From time to time Authorised Spokespersons may receive enquiries about rumours, discussions or negotiations relating to mergers, acquisitions or divestitures (whether actual, proposed or speculative).

- 8.2.2 Until MCG issues a press release in accordance with this communication policy and applicable laws, regulations and stock exchange rules, all Authorised Spokespersons should respond to any such enquiries substantially as follows: "It is MCG's policy neither to acknowledge nor deny its involvement in any merger, acquisition or divestiture activity, nor to comment on market rumours."

- 8.2.3 This response should be given whether or not the Authorised Spokesperson has direct knowledge of any such activities and in circumstances where MCG is not involved in any merger, acquisition or divestiture activities.

- 8.2.4 Authorised Spokespersons should avoid statements that they are not aware of any pending activities. This response could constitute a false and misleading statement if others within the MultiChoice Group have

knowledge of such activities, which could give rise to an offence in terms of applicable laws, regulations and stock exchange rules.

### 8.3 Movements in the price of the Affected Securities

From time to time Authorised Spokespersons may be asked to comment on movements in the price of the Affected Securities. Authorised Spokespersons should respond to such enquiries substantially as follows: “It is MCG’s policy not to comment on movements in the price of the Affected Securities.”

### 8.4 Unintentional disclosure of Material Non-public Information and disclosure of Material Non-public Information other than in accordance with the terms of this communication policy and applicable laws, regulations and stock exchange rules:

8.4.1 Any person who suspects or believes that there has been an unplanned, accidental or unintentional disclosure of Material Non-public Information, or any other disclosure of Material Non-public Information other than in accordance with the terms of this communication policy and applicable laws, regulations and stock exchange rules should contact an Authorised Spokesperson immediately who must then consult with other of the Authorised Spokespersons.

8.4.2 If the Authorised Spokespersons determine that Material Non-public Information has been disclosed:

- in the case of unplanned, accidental or unintentional disclosures, public disclosure will be made of such Material Non-public Information simultaneously in all jurisdictions in which the Affected Securities are listed in accordance with applicable laws, regulations and stock exchange rules in such jurisdictions, and made available on MCG's website as promptly as possible, and, in any event, within 24 hours following such determination, or before the commencement of the next day's trading on the relevant stock exchange(s) following such determination, whichever is later; and
- the MultiChoice Group company secretary will alert the relevant stock exchanges on which MCG' securities are listed as promptly as possible to the extent required by applicable laws, regulations and stock exchange rules.

## 8.5 Visits and tours of the MultiChoice Group's facilities

8.5.1 Visits to the MultiChoice Group's facilities by the Securities Professionals or Investors must be specifically authorised by an Authorised Spokesperson. Visits by media must be authorised by most senior employee located at the relevant facility and notified, in advance, to an Authorised Spokesperson.

8.5.2 An Authorised Spokesperson or suitably authorised employee must accompany such visitors.

8.5.3 The policies regarding small group and individual meetings apply to these visits.

## 8.6 Closed and "quiet/embargo" periods

MCG, MultiChoice South Africa and Phuthuma Nathi would typically be in a closed period from the day after the end of a reporting period (i.e. 30 September or 31 March) until the end of the closed period set out below. General media, Securities Professionals and investor interaction during this time will be limited to discussions on general strategy and/or historic, publicly available information.

In order to preclude the perception of selective disclosures prior to an earnings publication date, MCG observes a pre-earnings "quiet" period starting 30 days before such earnings publication date (as published on the financial calendar available on the website). During this period, MCG will typically not take part in media, securities professional or investor phone conversations or meetings, even if the objective of these is not to discuss current operations or results.

## 8.7 Responsibility for monitoring MCG's websites.

The head of investor relations is primarily responsible for placing and removing all investor- related information on MCG's websites in accordance with this policy.

## 8.8 Policy subject to periodic review and revision.

This policy is subject to review and revision from time to time as circumstances warrant. This policy will be included on the MCG directors' governance portal, and will also be circulated to directors of the MultiChoice Group's subsidiaries

and members of executive management. In addition, it will be posted on the intranets of all MultiChoice Group companies and on the MCG website.

## 9 Non-compliance with policy

Any company or business area, including individuals who are subject to this policy found not to comply with the provisions as set out in this policy or any amendment thereto, shall be subjected to appropriate disciplinary and legal action.

## 10 Definitions

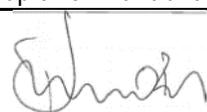
The following terms that are used in this policy have the meanings given below.

Term	Meaning
"Affected Securities"	The PN Securities, MCG Securities and Other Securities, collectively or individually, as the context requires.
"Associate"	Has the meaning given in the Listings Requirements (please refer to Annex A). Without limiting the definition in the Listing Requirements will include: <ul style="list-style-type: none"> <li>- Immediate family (spouse and minor children); or</li> <li>- Companies/trusts on which the director or his/her immediate family is a director or is a shareholder or beneficiary; or</li> <li>- Companies/trusts that a director controls.</li> </ul>
"Authorised Spokespersons"	The chair, the chief executive officer, the financial director, the head of investor relations, the company secretary, the head of corporate communications and other persons who, from time to time, are designated as Authorised Spokespersons by the chair, the MCG chief executive officer, MCG chief financial officer, the head of investor relations, the head of corporate communications.
"FMA"	The Financial Markets Act, 19 of 2012 (as amended).
"Investors"	Existing and potential holders of Affected Securities (including shareholders and bond holders).
"JSE"	The exchange operated by JSE Limited.

"Listings Requirements"	The Listings Requirements issued by the JSE, as amended from time to time.
"Material Non-public Information"	"Price Sensitive Information" or "Inside Information", which has not been disseminated in a manner making it available to the public generally in relation to MCG or the Phuthuma Nathi or the Affected Securities, as the case may be. Please refer to Annex A which sets out the definitions of such information in terms of certain applicable statutes and stock exchange rules. Practical guidance on when information will be regarded as "non-public" is set out in Annex B. Any question about whether information constitutes Material Non-public Information should promptly be directed to an Authorised Spokesperson whose decision in this regard shall be final.
"MCG Securities"	Any Securities, issued by MCG and listed on any Regulated Market, which shall include but not be limited to shares, depositary receipts, bonds, debentures, specialist securities, options on shares, derivative instruments, notes or units and rights thereto, options on indices of information as issued by a Regulated Market on prices of any of the aforementioned instruments, as well as any other instruments declared by the Registrar of Securities Services.
"MultiChoice Group"	MCG and its Subsidiaries.
"Other Securities"	Any instrument issued or right granted by a MultiChoice Group company in relation to an employee share incentive plan (including, for the avoidance of doubt, shares, options on shares and share appreciation rights), irrespective if such instrument or right is listed or quoted on a Regulated Market.
"Phuthuma Nathi"	Phuthuma Nathi Investments Limited (RF),
"Phuthuma Nathi Securities"	Any Securities issued by Phuthuma Nathi and listed on any Regulated Market, which shall include but not be limited to shares, depositary receipts, bonds, debentures, specialist securities, options on shares, derivative instruments, notes or units and rights thereto, options on indices of information as issued by a Regulated Market on prices of any of the aforementioned instruments, as well as any other instruments declared by the Registrar of Securities Services.
"Price Sensitive Information"	Information is "price sensitive information" if a substantial likelihood exists that a reasonable investor would consider it as important in making a decision to acquire, hold or dispose of the Affected Securities. Alternatively, price sensitive information is any information which if disclosed would likely have a material effect on the price of the Affected Securities and includes material risks. Refer to Annex A for definitions of such information in terms of certain statutory and stock exchange rules. Practical guidance on when information will be regarded as "price sensitive" is set out in Annex B.

“Regulated Market”	Any market, domestic or foreign, which is regulated in terms of the laws of the country in which the market conducts business as a market for dealing in Securities that are listed or quoted on that market, and on which MCG Securities or Phuthuma Nathi Securities, as the case may be, are listed or quoted, including, without limitation, the JSE and any over-the-counter market.
“Securities”	Has the meaning given in the FMA (please refer to Annex A).
“Securities Professionals”	Financial analysts, asset/fund managers, investment bankers, credit rating agencies and other securities market professionals.
“SENS”	The Stock Exchange News Service of the JSE.
“Subsidiaries”	Has the meaning given in section 3 of the Companies Act, 71 of 2008 (as amended), save that the interpretation and application of this definition shall not be limited to South African companies.

## 11 Document Properties

<b>MultiChoice Group</b>		<b>Document Number</b>	
		<b>MCG-GRP-BOARD-012</b>	
<b>Communication Policy</b>		<b>Effective Date</b>	
		03/04/2020	
<b>Initiated By:</b>	<b>Reviewed By:</b>	<b>Approved By:</b>	
Jabavu Heshu	Tim Jacobs	MCG	
Group Executive: Corporate Affairs	Group chief financial officer	Board of directors	
<Electronic Signature>		2 April 2020, minutes	
<b>Rev. No.</b>	<b>Rev. Date</b>	<b>Section/s</b>	<b>Description of Change</b>
1	10 Dec 2018		New policy
2	2 April 2020		Semantic and grammar related amendments

## Annex A

### Extracts from the FMA and the Listings Requirements Extracted definitions

Term	Meaning
<p>"Associate" (Listings Requirements - Definitions section)</p>	<p>In relation to an individual means:</p> <ol style="list-style-type: none"> <li>1. that individual's immediate family; and/or</li> <li>2. the trustees, acting as such, of any trust of which the individual or any of the individual's immediate family is a beneficiary or discretionary subject, including trustees of a trust without nominated beneficiaries, but who have been provided with a letter of wishes or similar document or other instruction, including a verbal instruction, naming desired beneficiaries (other than a trust that is either an occupational pension scheme, or an employees' share scheme that does not, in either case, have the effect of conferring benefits on the individual or the individual's family);</li> <li>3. any trust, in which the individual and/or his family referred to in 1 above, individually or taken together have the ability to control 35 % of the votes of the trustees or to appoint 35% the trustees, or to appoint or change 35 % of the beneficiaries of the trust. Without derogating from the above, and for purposes of this definition, the term trust may also be replaced with any other vehicle or arrangement set up for similar purposes to that of a trust; and/or</li> <li>4. any company in whose equity securities the individual or any person or trust contemplated in 1 or 2 above, taken together, are directly or indirectly beneficially interested, or have a conditional, contingent or future entitlement to become beneficially interested, and that the individual or any person or trust contemplated in 1 or 2 above are, or would on the fulfilment of the condition or the occurrence of the contingency be, able:             <ol style="list-style-type: none"> <li>(a) to exercise or control the exercise of 35% or more of the votes able to be cast at general meetings on all, or substantially all, matters; or</li> <li>(b) to appoint or remove directors holding 35% or more of the voting rights at board meetings on all, or substantially all, matters; and/or</li> <li>(c) to exercise or control the exercise of 35% or more of the votes able to be cast at a board of directors' meeting on all, or substantially all matters; and/or</li> </ol> </li> <li>5. any close corporation in which the individual and/or any member(s), taken together, of the individual's family are beneficially interested in 35% or more of the members' interest and/or are able to exercise or control the exercise of 35% or more of the votes able to be cast at member's meetings on all, or substantially all, matters; and/or</li> <li>6. any associate as defined below with reference to a company of the company referred to in 4 above for the purpose of 4(a) above, where more than one director of the same listed company is directly or indirectly beneficially interested in the equity securities of another company, then the interests of those directors and their associates will be aggregated when determining whether such a company is an associate of any one director of such listed company.</li> </ol>

	<p>In relation to a company (“company”) means:</p> <ol style="list-style-type: none"> <li>1. any other company that is its subsidiary, holding company or subsidiary of its holding company; and/or</li> <li>2. any company whose directors are accustomed to act in accordance with the company’s directions or instructions; and/or</li> <li>3. any company in the capital of which the company, and any other company under 1 or 2 taken together is, or would on the fulfilment of a condition or the occurrence of a contingency be, interested in the manner described in 3 above; and/or</li> <li>4. any trust that the company and any other company under 1 and 2 above, individually or taken together, have the ability to control 35 % of the votes of the trustees or to appoint 35% of the trustees, or to appoint or change 35 % of the beneficiaries of the trust. Without derogating from the above, and for the purposes of this definition, the term trust may also be replaced with any other vehicle or arrangement set up for similar purposes to that of a trust.</li> </ol> <p>Note: This definition is not exhaustive and may, in individual circumstances, be extended to apply to persons who can, otherwise than specified above, reasonably be said to fall within a MCG Representative’s sphere of influence.</p>
<p>“inside information” (Section 77 FMA - Definitions)</p>	<p>Means “specific or precise information, which has not been made public and which -</p> <ol style="list-style-type: none"> <li>(a) is obtained or learned as an insider; and</li> <li>(b) if it were made public, would be likely to have a material effect on the price or value of any security listed on a regulated market or of any derivative instrument related to such a security.”</li> </ol>
<p>“insider” (Section 77 FMA - Definitions)</p>	<p>Means - “a person who has inside information-</p> <ol style="list-style-type: none"> <li>(a) through-             <ol style="list-style-type: none"> <li>(i) being a director, employee or shareholder of an issuer of securities listed on a regulated market or an issuer of derivative instruments related to such securities to which the inside information relates; or</li> <li>(ii) having access to such information by virtue of employment, office or profession; or</li> </ol> </li> <li>(b) where such person knows that the direct or indirect source of the information was a person contemplated in paragraph</li> </ol>
<p>“price sensitive information” (Listings Requirements - Definitions section)</p>	<p>Means unpublished information that is specific or precise, which if it were made public, would have a material effect on the price of the issuer’s securities.</p>
<p>“Regulated Market” (Section 77 FMA - Definitions)</p>	<p>Means any market, domestic or foreign, which is regulated in terms of the laws of the country in which the market conducts business as a market for dealing in securities listed on that market.</p>

## Annex B

### Guidance on when information will be regarded as “Price Sensitive Information” or “inside information”

#### Practical examples

The following are examples of information that is frequently regarded as price sensitive:

- news of earnings or losses, or statements of comfort (or discomfort) with the guidance or with a particular securities professional’s projections of future earnings or losses;
- significant and material mergers, acquisitions and divestitures;
- changes in dividend policies, the declaration of a share split or the offering of additional Securities;
- changes with regard to executive directors;
- information about strategy or changes to strategy;
- significant and material contract wins and losses;
- significant and material change in the regulatory environment, including the renewal or non-renewal of material licences and the conditions attached to the licences;
- material fines, regulatory sanctions or proceedings;
- asset write-offs;
- significant and material disputes and litigation; and
- pending bankruptcy, business rescue or financial liquidity problems.

**The above list is for illustrative purposes only. Other types of information may be price sensitive, depending upon facts and circumstances.**

- Generally, any significant information or event outside the normal course of business should be reviewed carefully to determine if it is Price Sensitive Information.
- Consult that the chair, the chief executive officer, the financial director, the head of investor relations or the company secretary if doubt exists about whether information constitutes Price Sensitive Information.

#### Guidance in the Listings Requirements

This Listings Requirements define “Price sensitive information” as “unpublished information that is specific or precise, which if it were made public, would have a material effect on the price of the issuer’s securities”.

Although the Listings Requirements define the term “material”, the JSE has advised that when dealing with the interpretation of the definition of “price sensitive information”, the standalone definition of “material” must not be applied, and issuers, directors and sponsors must instead focus on the interpretation of the concepts “specific and precise”, and “material effect”.

The Listings Requirements do not define "specific and precise" in relation to the definition of price sensitive information. Practice note 2/2015 issued by the JSE ("**Practice Note**") points out that what may constitute specific or precise information in one situation may not do so in another, depending on the circumstances. The Practice Note refers to the accepted definition of "precise" by the European Court of Justice, being:

- *The information indicates a set of circumstances which exists or may reasonably be expected to come into existence or an event which has occurred or may reasonably be expected to do so; and*
- *The information is specific enough to enable conclusions to be drawn as to the possible effect of that set of circumstances or event on the price of a share.*

The JSE takes the view that a reasonable degree of certainty is required to conclude that information is specific or precise. In addition, it is the likelihood of the possible effect that such information could have on the price of the issuer's securities that is being assessed in the determination of whether the information constitutes Price Sensitive Information.

In terms of the Practice Note, materiality must be assessed both quantitatively and qualitatively. Issuers should be mindful that there is no firm figure (percentage change or otherwise) that can be set for any issuer as this will vary from issuer to issuer taking into account the variety of factors (for example, the size of the issuer, recent developments, market sentiment about the issuer, the sector in which it operates, prevailing market conditions, price of the listed securities, general liquidity and shareholder base).

The Listings Requirements require us to consider whether the information could influence the economic decisions of Investors in respect of the Affected Securities. This assessment should take into consideration the anticipated impact of the information in light of:

- i the whole of issuer's activities;
- ii the reliability of the source of the information; and
- iii other market variables likely to affect the relevant Affected Securities in the circumstances.

The JSE also suggests that issuers also consider the following in making the assessment whether the information would have a material effect on the price of the issuer's securities: "*Under the securities laws of the United States, information is material if a reasonable investor is likely to consider it significant in making an investment decision...*".

In terms of the Practice Note, information which is considered to be relevant to a reasonable investor's decision for purposes of determining materiality includes information which affects:

- the assets and liabilities of the issuer;
- the performance, or the expectation of the performance of the issuer's business;

- the financial condition of the issuer;
- the course of the issuer's business, including the consideration of material risks;
- major new developments in the business of the issuer; and
- information previously disclosed to the market.

Paragraph 3.6 of the Listings Requirements states that issuers that deem it necessary to provide information, prior to releasing same on the Stock News Service of the JSE (SENS), must ensure that in doing so they do not commit an offence in terms of the FMA and in particular section 78(4).

Section 78(4) of the FMA provides that:

- (a) an insider who knows that he or she has inside information and who discloses the inside information to another person commits an offence; and
- (b) an insider is, despite paragraph (a), not guilty of an offence contemplated in that paragraph if such insider proves on a balance of probabilities that he or she disclosed the inside information because it was necessary to do so for the purpose of the proper performance of the functions of his or her employment, office or profession in circumstances unrelated to dealing in any security listed on a regulated market or trading with a derivative instrument related to such a security and that he or she at the same time disclosed that the information was inside information.

Further guidance in this regard is set out in, among others, the JSE Guidance Letter: Discussions with Journalists and Investment Analysts and JSE Guidance Letter: Cautionary Announcements.

## **Guidance in the FMA**

The FMA does not define what constitutes specific or precise information and the courts will determine this on a case-by- case basis. What may constitute specific or precise information in one situation may possibly not do so in another, depending on the surrounding circumstances. The degree of precision in the information will affect the extent of the investment decisions taken by an insider

## **Guidance from the South African courts**

- owing to its non-public and precise nature and its ability to influence the prices of financial instruments significantly, inside information grants the insider in possession of such information an advantage in relation to all the other actors on the market who are unaware of it;
- inside information enables that insider, when he acts in accordance with that information in entering into a transaction on the market, to expect to derive an economic advantage from it without exposing himself to the same risks as the other investors on the market;
- the essential characteristic of insider dealing thus consists in an unfair advantage being obtained from information to the detriment of third parties who are unaware of it and, consequently, the undermining of the integrity of financial markets and investor confidence;

- for information to be specific or precise does not require the circumstances or event to which it relates to be in final form. Information relating to circumstances or an event in an intermediate phase could still be specific and precise and constitute inside information; and
- whether the information is price sensitive is determined with reference to the reasonable investor and whether he would regard the information as relevant to a decision to deal in such securities or not.

### **Practical guidance on when information will be regarded as "non-public"**

Information will cease to be regarded as being "non-public" once it has been made public. Under the FMA, information is regarded as having been made public in circumstances which include, but are not limited to, the following:

- (a) when the information is published in accordance with the rules of the relevant regulated market; or
- (b) when the information is contained in records which by virtue of any enactment are open to inspection by the public; or
- (c) when the information can be readily acquired by those likely to deal in any listed securities:
  - iv to which the information relates; or
  - v of an issuer to which the information relates; or
- (d) when the information is derived from information which has been made public.

This is not a complete list of instances when information will be regarded as having been made public and any queries in relation to whether information is non-public should be directed to the company secretary.

As a general rule, information should be regarded as having been made public (and, accordingly, ceasing to be non-public) once all stakeholders have been given equal access to relevant information in a way that minimises the possibility of unfair advantage to a few.

In the South African context, publication of information on SENS is usually regarded as the most appropriate means of ensuring that information has been made public. The JSE only recognises a public announcement as having occurred once it has been made on SENS. If there is any doubt as to whether information can be regarded as "non-public" the company secretary must be consulted.

## Annex C

### Guidance on roadshows

These guidelines are to serve as a guide to MCG when conducting roadshows in relation to any proposed transaction or corporate action and the treatment of Material Non-public Information in such roadshows. These guidelines supplement and must be read in conjunction with the Communication policy to which these are attached as Annex C.

Terms that are defined in the Communication policy shall have the same meaning when used in this Annex.

### General rule

The JSE issued a guidance letter on 23 October 2015 in relation to discussions with journalists and investment analysts ("**JSE Guidance Letter**"). Although the JSE Guidance Letter is focused on discussions with analysts, the principles and guidance apply equally to roadshows.

The general principle is that MCG must make full, equal and timeous public disclosure is made to all holders of Securities (shareholders) and the general public at large activities that are price sensitive.

The general rule is that Price Sensitive Information must be released publicly through SENS before being disclosed to analysts or any other parties (including any disclosure at roadshows).

MCG therefore manages roadshows firmly and responsibly in accordance with the following guidelines.

### Authorised spokespersons

The Authorised Spokespersons, and all other representatives of MCG that are authorised to speak for MCG in roadshows ("**Roadshow Participants**") must be:

- trained in and understand the Communication Policy, the Listings Requirements provisions relating to Price Sensitive Information (read together with Practice Note 2/2015 of the JSE) and the market abuse provisions in the FMA (dealing with market abuse and inside information); and
- made aware that Price Sensitive Information pursuant to the provisions of the Listings Requirements may also qualify as inside information pursuant to the FMA and *vice versa*.

### Questions during roadshows

During roadshows, Roadshow Participants are allowed to expand on information already in the public domain and to discuss the markets/industry in which MCG operates, provided that any expanded disclosure does not qualify as Material Non-public Information.

Roadshow Participants must decline to answer questions during roadshows where the answer would lead to the disclosure of Material Non-public Information. In responding to comments or views which appear to be inaccurate, Roadshow Participants must draw from information that has already been publicly disclosed. This means that Roadshow Participants must be familiar with the information that MCG has already been publicly disclosed and must understand what information constitutes Material Non-public Information.

## Conduct of discussions during roadshows

The following measures should be taken in order to mitigate the risk of being misinterpreted or mistakenly accused of providing Price Sensitive Information at roadshows:

- more than one Roadshow Participant must be present during roadshows;
- the number of Roadshow Participants ought to be kept to a minimum;
- all formal presentations must be scripted and the script must be approved by the Company Secretary;
- Roadshow Participants must avoid commenting on Material Non-public Information. (It is sometimes helpful for a Roadshow Participant to outline information that has already been disclosed so as to avoid inadvertent disclosure of Material Non-public Information);
- Roadshow Participants must be mindful of body language when answering questions. (A head nod or shake in a “yes” or “no” gesture or showing thumbs up or down in a “positive” or “negative” gesture, constitutes communication when answering questions);
- accurate records must be taken of every roadshow (including all discussions) and kept in safekeeping for future reference;
- the records of each roadshow must be reviewed to determine whether any Material Non-public Information has inadvertently been disclosed (if this has happened then the information must be announced through SENS in accordance with the Communications Policy); and
- Roadshow Participants must be particularly careful when dealing with questions that raise issues outside the intended scope of discussions. In answering such questions Roadshow Participants must:
  - i only discuss information that has been publicly released through SENS or is in the public domain; and
  - ii decline to answer if a question can only be answered by disclosing Material Non-public Information.

## Public documents and documentation used during roadshows

The content of all written materials (such as slides, or other marketing materials) that are used in roadshows must be consistent with information included in the public documents that have been published in relation to the transaction or corporate action to which the roadshow relates or otherwise in the public domain (“**Public Documents**”) and their content should be confirmed by the company secretary.

No materials other than Public Documents may be distributed to attendees of roadshows and an attendee of a roadshow is not permitted to take away any material other than Public Documents. Any materials that are not taken away must be collected at the conclusion of the roadshow.

Comments and remarks made in roadshows or other meetings with potential Investors should be limited to the information contained in, or derivable from, the Public Documents. In particular, the Company and Authorised Spokespersons must avoid forward looking statements, forecasts, financial projections, or quantifications as to expected value or the virtue of the Affected Securities as an investment.

***These guidelines provide certain practical measures of how to manage roadshows but should not be considered to be an exhaustive list of measures. In addition, international regulations may apply to roadshows depending on the location and audience of the roadshow. If there is any doubt concerning any matter covered by these guidelines, particularly in relation to the applicability of international regulations, then the company secretary must be consulted before the roadshow and before the dissemination of any information.***